

Mirrabooka Study Centre IT Agreement

To become a registered user of the internet at Mirrabooka Study Centre (henceforth also known as 'Mirrabooka' or 'the Centre') you must sign this agreement and agree to its conditions. Please tick each condition after you have read and understood the content of this document. You must sign this document.

- I understand that I am personally responsible for everything that I do online and will carefully consider my actions knowing that this is a personal reflection of who I am and what people think of me.
- I accept that when using the internet network, I must abide by all the rules and procedures and if I do not, then I risk losing the privilege of access to the internet at Mirrabooka and my parents may be notified. If illegal material or activities are involved or E-Crime is suspected, it may be necessary for the Centre to inform the police and hold securely personal items for potential examination by police. Such actions may occur even if the incident occurs off-site and/or out of the Centre's operating hours.
- I will always respect others and communicate with them in a supportive manner, never writing or participating in online bullying eg forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviours even if it is meant to be a joke.
- I will protect my privacy and the privacy of others, never posting or forwarding personal details including full name, telephone number, address, passwords or images without the person's consent.
- I agree not to access, download or install objectionable (including but not limited to pornography) material or information, movies, social media, games or video websites. If such material is accessed I will report it to the director or staff of the Centre.
- I may be liable if I intentionally cause damage to the hardware or software of the Centre and I may be charged for repair costs.
- I agree not to download games, music, videos or programs without the explicit permission of one of the members of staff.
- I agree not to download particular large files whilst using the Centre's internet network.
- I will not run any unauthorized, inappropriate or potentially illegal software (eg from a USB/portable drive, camera or phone) on the network. This includes all devices with wireless/Bluetooth technologies.
- I will not allow any unauthorized person to use Mirrabooka's internet through my software or disseminate the password to other people or to use the password in other devices except those which I was given permission.
- I will abide by all copyright and intellectual property regulations; requesting permission to use images, text, audio and video and cite any references where necessary.
- I will respect Mirrabooka's IT system by not intentionally disrupting its smooth running, not attempting to hack or gain unauthorized access to any system, not joining in if other students choose to be irresponsible with Mirrabooka's internet network
- I am aware that staff at the Centre may monitor and audit the network's traffic, websites viewed, materials downloaded and updated and the Centre may use filtering and/or monitoring software to restrict access to certain sites and data, including email.
- I agree to make a small donation (at least \$5) per term to help cover the cost.

Name in Full _____

DOB: _____

Student Signature _____

Date: _____